

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF GRAFTON
ANNUAL TOWN MEETING – May 14, 2018
WARRANT**

Worcester, ss:

To Any of the Constables of the Town of Grafton, in the County of Worcester

GREETING:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Grafton, qualified to vote in elections and Town affairs, to meet in the Grafton High School Auditorium at the Grafton High School on Monday, the Fourteenth Day of May, 2018 at Seven Thirty O'clock PM (7:30PM) and act on the following articles, to wit:

ARTICLE 1. HEAR REPORTS OF OFFICES, BOARDS AND COMMITTEES

To hear the reports of the several Town Officers, Boards and Committees, or to take any other action relative thereto.

Submitted by: Town Administrator

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 1.

Finance Committee recommends acceptance of the printed annual reports and any other reports.

ARTICLE 2. APPOINT TRUSTEE OF NELSON PARK AND MEMORIAL

To see if the Town will vote to appoint a Trustee of the Nelson Park and Memorial Library and Building Fund for a term of three years, or to take any other action relative thereto.

Submitted by: Nelson Park and Memorial Trustees

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 2.

Finance Committee recommends passage of Article 2.

Finance Committee concurs with the appointment of Roger Currier as Trustee of the Nelson Park and Memorial Library and Building Fund.

ARTICLE 3. TOWN'S SHARE OF NET OPERATING COSTS – BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

To see if the Town will vote to raise and appropriate \$742,565, or any other amount, for the purpose of paying the Town's share of the net operating costs of the Blackstone Valley Vocational Regional School District (the "District") for the Fiscal Year commencing July 1, 2018, or take any other action relative thereto.

Submitted by: Blackstone Valley Vocational Regional School District
Committee

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 3.

Finance Committee recommends passage of Article 3 as written in the amount of \$742,565.00.

This article provides the Town's share of the net operating cost of the Blackstone Valley Regional School District for FY19 and reflects a slight decrease in enrollment of Grafton students.

To see if the Town will vote to raise and appropriate \$51,435, or any other amount, to fund the principal and interest costs for FY19 to be incurred by the Blackstone Valley Vocational Regional School District for its capital expansion project, or take any other action relative thereto.

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 4.

This appropriation will fund the principal and interest cost for FY19 to be incurred by Blackstone Valley Regional School District for its capital expansion project.

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, the sum of money to fund the recommended budget by the Town Administrator as shown in the Finance Committee's printed report for the several Town Departments for the Fiscal Year beginning July 1, 2018, or take any other action relative thereto.

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 5.

This article raises and appropriates \$58,212,040.00 with an amount of \$3,450,099.00 in non-appropriated funds. The FY19 budget is \$2,861,010.00 or a 4.9% increase over the FY2018 budget.

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Dept #	Account Name	FY 2017 ACTUAL	FY 2018 BUDGET	FY2019 DEPT. REQUEST	FY2019 TOWN ADMIN	\$ CHANGE	% CHANGE
114	<u>Town Moderator</u>						
	Personnel	\$150	\$150	\$150	\$150	\$0	0.0%
	Expenses	\$0	\$300	\$150	\$150	(\$150)	-50.0%
	Total	\$150	\$450	\$300	\$300	(\$150)	-33.3%
122	<u>Board of Selectmen</u>						
	Personnel	\$61,290	\$137,000	\$60,000	\$60,000	(\$77,000)	-56.2%
	Expenses	\$8,002	\$14,600	\$8,000	\$8,000	(\$6,600)	-45.2%
	Total	\$69,292	\$151,600	\$68,000	\$68,000	(\$83,600)	-55.1%
123	<u>Town Administrator</u>						
	Personnel	\$263,580	\$293,145	\$305,149	\$305,149	\$12,004	4.1%
	Expenses	\$57,354	\$63,791	\$59,000	\$59,000	(\$4,791)	-7.5%
	Total	\$320,934	\$356,936	\$364,149	\$364,149	\$7,213	2.0%
131	<u>Finance Committee</u>						
	Personnel	\$9,568	\$9,759	\$10,556	\$10,556	\$797	8.2%
	Expenses	\$6,297	\$8,050	\$8,050	\$4,650	(\$3,400)	-42.2%
	Equipment	\$0	\$0	\$0	\$0	\$0	0.0%
	Total	\$15,865	\$17,809	\$18,606	\$15,206	(\$2,603)	-14.6%
132	<u>Reserve Fund</u>						
	Expenses	\$29,500	\$75,000	\$75,000	\$75,000	\$0	0.0%
	Total	\$29,500	\$75,000	\$75,000	\$75,000	\$0	0.0%
135	<u>Town Accountant</u>						
	Personnel	\$134,722	\$129,758	\$147,994	\$133,994	\$4,236	3.3%
	Expenses	\$19,900	\$22,879	\$23,265	\$21,670	(\$1,209)	-5.3%
	Equipment	\$0	\$0	\$2,000	\$0	\$0	N/A
	Total	\$154,622	\$152,637	\$173,259	\$155,664	\$3,027	2.0%
141	<u>Board of Assessors</u>						
	Personnel	\$145,105	\$149,995	\$156,925	\$156,805	\$6,810	4.5%
	Expenses	\$25,991	\$26,460	\$41,340	\$41,340	\$14,880	56.2%
	Equipment	\$5,880	\$0	\$0	\$0	\$0	0.0%
	Total	\$176,975	\$176,455	\$198,265	\$198,145	\$21,690	12.3%
145	<u>Collector/Treasurer</u>						
	Personnel	\$222,988	\$244,955	\$255,106	\$255,106	\$10,151	4.1%
	Expenses	\$88,379	\$79,128	\$78,506	\$77,462	(\$1,666)	-2.1%
	Equipment	\$345	\$500	\$500	\$500	\$0	0.0%
	Total	\$311,712	\$324,583	\$334,112	\$333,068	\$8,485	2.6%
151	<u>Legal</u>						
	Expenses	\$110,954	\$120,000	\$108,000	\$108,000	(\$12,000)	-10.0%
	Total	\$110,954	\$120,000	\$108,000	\$108,000	(\$12,000)	-10.0%
153	<u>Human Resources</u>						
	Personnel	\$34,638	\$37,278	\$36,110	\$36,110	(\$1,168)	-3.1%
	Expenses	\$26,152	\$32,700	\$36,200	\$35,900	\$3,200	9.8%
	Total	\$60,790	\$69,978	\$72,310	\$72,010	\$2,032	2.9%

		FY2017 ACTUAL	FY2018 BUDGET	FY2019 REQUEST	FY2019 TA	\$ CHANGE	% CHANGE
155	<u>MIS/GIS</u>						
	Expenses	\$100,665	\$80,000	\$122,310	\$122,310	\$42,310	52.9%
	Equipment	\$11,752	\$12,000	\$12,000	\$11,000	(\$1,000)	-8.3%
	Total	\$112,417	\$92,000	\$134,310	\$133,310	\$41,310	44.9%
156	<u>Copiers</u>						
	Expenses	\$18,517	\$26,500	\$26,500	\$26,500	\$0	0.0%
	Total	\$18,517	\$26,500	\$26,500	\$26,500	\$0	0.0%
161	<u>Town Clerk</u>						
	Salary Town Clerk	\$64,154	\$60,663	\$58,140	\$58,140	\$0	0.0%
	Personnel	\$59,210	\$86,480	\$92,957	\$47,957	(\$41,046)	-47.5%
	Expenses	\$6,214	\$7,810	\$9,175	\$6,975	(\$835)	-10.7%
	Total	\$129,577	\$154,953	\$160,272	\$113,072	(\$41,881)	-27.0%
162	<u>Election & Registration</u>						
	Personnel	\$19,101	\$13,475	\$23,275	\$23,275	\$9,800	72.7%
	Expenses	\$17,394	\$14,000	\$22,150	\$22,150	\$8,150	58.2%
	Total	\$36,496	\$27,475	\$45,425	\$45,425	\$17,950	65.3%
166	<u>CATV Oversight Committee</u>						
	Expenses	\$3,027	\$3,900	\$2,800	\$2,800	(\$1,100)	-28.2%
	Total	\$3,027	\$3,900	\$2,800	\$2,800	(\$1,100)	-28.2%
171	<u>Conservation Committee</u>						
	Personnel	\$78,415	\$84,950	\$87,199	\$87,154	\$2,204	2.6%
	Expenses	\$11,588	\$13,987	\$13,477	\$12,929	(\$1,058)	-7.6%
	Total	\$90,003	\$98,937	\$100,676	\$100,083	\$1,146	1.2%
175	<u>Planning Board</u>						
	Personnel	\$178,728	\$196,117	\$235,451	\$205,451	\$9,334	4.8%
	Expenses	\$9,352	\$10,450	\$13,050	\$13,050	\$2,600	24.9%
	Total	\$188,080	\$206,567	\$248,501	\$218,501	\$11,934	5.8%
176	<u>Appeals Board</u>						
	Personnel	\$13,426	\$10,068	\$23,895	\$23,895	\$13,827	137.3%
	Expenses	\$2,159	\$3,000	\$2,750	\$2,750	(\$250)	-8.3%
	Total	\$15,585	\$13,068	\$26,645	\$26,645	\$13,577	103.9%
182	<u>Economic Development</u>						
	Expenses	\$4,411	\$13,000	\$12,300	\$12,300	(\$700)	-5.4%
	Total	\$4,411	\$13,000	\$12,300	\$12,300	(\$700)	-5.4%
191	<u>Farnumsville Fire House</u>						
	Expenses	\$1,145	\$2,000	\$1,850	\$1,850	(\$150)	-7.5%
	Total	\$1,145	\$2,000	\$1,850	\$1,850	(\$150)	-7.5%
192	<u>South Grafton Community House</u>						
	Personnel	\$0	\$2,500	\$2,000	\$2,000	(\$500)	0.0%
	Expenses	\$10,043	\$15,950	\$15,700	\$15,700	(\$250)	-1.6%
	Total	\$10,043	\$18,450	\$17,700	\$17,700	(\$750)	-4.1%

		FY2017 ACTUAL	FY2018 BUDGET	FY2019 REQUEST	FY2019 TA	\$ CHANGE	% CHANGE
193	<u>Municipal Center</u>						
	Personnel	\$142,939	\$146,771	\$148,480	\$148,480	\$1,709	1.2%
	Expenses	\$178,568	\$219,200	\$202,700	\$202,700	(\$16,500)	-7.5%
	Total	\$321,506	\$365,971	\$351,180	\$351,180	(\$14,791)	-4.0%
195	<u>Unclassified Personnel</u>						
	Retirement & Pensions	\$1,446,017	\$1,527,028	\$1,678,129	\$1,678,129	\$151,101	9.9%
	Medicare / FICA	\$526,172	\$445,000	\$475,000	\$475,000	\$30,000	6.7%
	Group Life Insurance	\$5,981	\$7,000	\$7,000	\$7,000	\$0	0.0%
	Group Health Insurance	\$4,063,513	\$4,357,649	\$4,457,005	\$4,457,005	\$99,356	2.3%
	Total Personnel Services	\$6,041,682	\$6,336,677	\$6,617,134	\$6,617,134	\$280,457	4.4%
	<u>Unclassified Expenses</u>						
	Auditing Services	\$27,000	\$27,000	\$28,000	\$28,000	\$1,000	3.7%
	Town Report	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.0%
	Ambulance Service	\$0	\$0	\$0	\$0	\$0	N/A
	GWD Hydrant Rental	\$49,725	\$66,300	\$66,300	\$66,300	\$0	0.0%
	SGWD Hydrant Rental	\$17,800	\$18,000	\$21,000	\$21,000	\$3,000	16.7%
	Memorial Day Expenses	\$2,989	\$4,000	\$4,000	\$4,000	\$0	0.0%
	Historic District Commission	\$0	\$800	\$800	\$800	\$0	0.0%
	Historical Commission	\$0	\$2,000	\$2,000	\$2,000	\$0	0.0%
	Town Insurance / Workers Comp	\$524,701	\$567,650	\$624,415	\$624,415	\$56,765	10.0%
	Employee Assistance Program	\$242	\$1,200	\$1,200	\$1,200	\$0	0.0%
	Medicaid Claim Processing	\$5,567	\$8,000	\$8,000	\$8,000	\$0	0.0%
	Total Expenses	\$630,024	\$696,950	\$757,715	\$757,715	\$60,765	8.7%
	Total Unclassified	\$6,671,706	\$7,033,627	\$7,374,849	\$7,374,849	\$341,222	4.9%
196	<u>Fuel</u>						
	Expenses	\$89,906	\$130,000	\$100,000	\$100,000	(\$30,000)	-23.1%
	Total	\$89,906	\$130,000	\$100,000	\$100,000	(\$30,000)	-23.1%
210	<u>Police Department</u>						
	Personnel	\$1,892,971	\$1,964,699	\$2,061,445	\$2,061,445	\$96,746	4.9%
	Expenses	\$175,390	\$169,100	\$183,490	\$183,490	\$14,390	8.5%
	Equipment	\$82,000	\$81,950	\$76,000	\$44,000	(\$37,950)	-46.3%
	Total	\$2,150,361	\$2,215,749	\$2,320,935	\$2,288,935	\$73,186	3.3%
220	<u>Fire Department</u>						
	Personnel	\$363,995	\$401,824	\$433,466	\$433,356	\$31,532	7.8%
	Expenses	\$206,212	\$187,270	\$174,458	\$174,458	(\$12,812)	-6.8%
	Equipment	\$122,018	\$129,233	\$120,465	\$120,465	(\$8,768)	-6.8%
	Total	\$692,225	\$718,327	\$728,389	\$728,279	\$9,952	1.4%

		FY2017 ACTUAL	FY2018 BUDGET	FY2019 REQUEST	FY2019 TA	\$ CHANGE	% CHANGE
241	<u>Building Inspector</u>						
	Personnel	\$168,743	\$172,572	\$176,662	\$175,662	\$3,090	1.8%
	Expenses	\$3,061	\$6,750	\$9,500	\$5,250	(\$1,500)	-22.2%
	Total	\$171,804	\$179,322	\$186,162	\$180,912	\$1,590	0.9%
242	<u>Gas Inspector</u>						
	Personnel	\$9,293	\$12,850	\$13,030	\$13,030	\$180	1.4%
	Expenses	\$834	\$1,920	\$1,920	\$1,770	(\$150)	-7.8%
	Total	\$10,126	\$14,770	\$14,950	\$14,800	\$30	0.2%
243	<u>Plumbing Inspector</u>						
	Personnel	\$9,045	\$14,478	\$14,676	\$14,676	\$198	1.4%
	Expenses	\$799	\$2,000	\$2,000	\$1,835	(\$165)	-8.3%
	Total	\$9,844	\$16,478	\$16,676	\$16,511	\$33	0.2%
244	<u>Sealer of Weights & Measures</u>						
	Personnel	\$7,697	\$8,031	\$8,075	\$8,075	\$44	0.6%
	Expenses	\$433	\$375	\$775	\$775	\$400	106.7%
	Total	\$8,130	\$8,406	\$8,850	\$8,850	\$444	5.3%
245	<u>Wiring Inspector</u>						
	Personnel	\$15,270	\$16,741	\$16,741	\$16,741	\$0	0.0%
	Expenses	\$2,066	\$2,800	\$2,800	\$2,650	(\$150)	-5.4%
	Total	\$17,336	\$19,541	\$19,541	\$19,391	(\$150)	-0.8%
291	<u>Emergency Management</u>						
	Personnel	\$1,400	\$1,400	\$1,400	\$1,400	\$0	0.0%
	Expenses	\$5,536	\$7,850	\$7,750	\$7,750	(\$100)	-1.3%
	Total	\$6,936	\$9,250	\$9,150	\$9,150	(\$100)	-1.1%
292	<u>Animal Control</u>						
	Personnel	\$7,217	\$7,217	\$0	\$0	(\$7,217)	-100.0%
	Expenses	\$0	\$200	\$25,000	\$25,000	\$24,800	12400%
	Total	\$7,217	\$7,417	\$25,000	\$25,000	\$17,583	237.1%
296	<u>Animal Inspector</u>						
	Personnel	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.0%
	Expenses	\$0	\$0	\$0	\$0	\$0	N/A
	Total	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.0%
300	<u>School Department</u>						
	Expenses	\$30,336,872	\$33,261,500	\$35,693,763	\$35,006,960	\$1,745,460	5.25%
	Total	\$30,336,872	\$33,261,500	\$35,693,763	\$35,006,960	\$1,745,460	5.25%
410	<u>Engineering Department</u>						
	Personnel	\$74,648	\$76,141	\$77,664	\$77,664	\$1,523	2.0%
	Expenses	\$33,810	\$54,000	\$59,850	\$58,475	\$4,475	8.3%
	Total	\$108,458	\$130,141	\$137,514	\$136,139	\$5,998	4.6%

	Highway Department	FY2017 ACTUAL	FY2018 BUDGET	FY2019 REQUEST	FY2019 TA	\$ CHANGE	% CHANGE
420	Personnel	\$611,495	\$677,894	\$710,598	\$710,598	\$32,704	4.8%
	Expenses	\$374,374	\$471,600	\$492,300	\$488,500	16,900	3.6%
	Total	\$985,869	\$1,149,494	\$1,202,898	\$1,199,098	\$49,604	4.3%
421	<u>Sanitation</u>						
	Personnel	\$12,368	\$16,010	\$16,010	\$16,010	\$0	0.0%
	Expenses	\$754,629	\$906,000	\$910,172	\$910,172	\$4,172	0.5%
	Total	\$766,997	\$922,010	\$926,182	\$926,182	\$4,172	0.5%
423	<u>Snow & Ice Control</u>						
	Personnel	\$83,971	\$38,000	\$38,000	\$38,000	\$0	0.0%
	Expenses	\$303,856	\$112,000	\$112,000	\$112,000	\$0	0.0%
	Total	\$387,827	\$150,000	\$150,000	\$150,000	\$0	0.0%
424	<u>Street Lighting</u>						
	Expenses	\$54,195	\$65,000	\$63,000	\$63,000	(\$2,000)	-3.1%
	Total	\$54,195	\$65,000	\$63,000	\$63,000	(\$2,000)	-3.1%
440	<u>Sewer Department (Funded from Sewer Use Receipts Reserved Account)</u>						
	Personnel	\$423,214	\$458,720	\$433,300	\$433,300	(\$25,420)	-5.5%
	Expenses	\$568,690	\$675,500	\$666,700	\$666,700	(\$8,800)	-1.3%
	Total	\$991,905	\$1,134,220	\$1,100,000	\$1,100,000	(\$34,220)	-3.0%
491	<u>Cemetery and Parks</u>						
	Personnel	\$209,843	\$228,138	\$218,739	\$218,739	(\$9,399)	-4.1%
	Expenses	\$62,991	\$75,250	\$92,350	\$92,350	\$17,100	22.7%
	Total	\$272,834	\$303,388	\$311,089	\$311,089	\$7,701	2.5%
510	<u>Health Department</u>						
	Personnel	\$51,145	\$51,149	\$52,884	\$52,884	\$1,735	3.4%
	Expenses	\$75,764	\$84,775	\$99,625	\$99,625	\$14,850	17.5%
	Total	\$126,909	\$135,924	\$152,509	\$152,509	\$16,585	12.2%
541	<u>Council On Aging</u>						
	Personnel	\$166,773	\$193,779	\$200,137	\$198,137	\$4,358	2.2%
	Expenses	\$15,312	\$19,870	\$19,370	\$19,150	(\$720)	-3.6%
	Total	\$182,084	\$213,649	\$219,507	\$217,287	\$3,638	1.7%
542	<u>Together We Can</u>						
	Expenses	\$3,300	\$3,300	\$3,300	\$3,300	\$0	0.0%
	Total	\$3,300	\$3,300	\$3,300	\$3,300	\$0	0.0%
543	<u>Veterans Services</u>						
	Personnel	\$66,554	\$81,924	\$84,453	\$83,675	\$1,751	2.1%
	Expenses	\$55,096	\$81,500	\$87,800	\$87,850	\$6,350	7.8%
	Total	\$121,651	\$163,424	\$172,253	\$171,525	\$8,101	5.0%

	<u>Library</u>	FY2017 ACTUAL	FY2018 BUDGET	FY2019 REQUEST	FY2019 TA	\$ CHANGE	% CHANGE
610	Personnel	\$446,528	\$531,361	\$590,282	\$582,082	\$50,721	9.5%
	Expenses	\$168,877	\$211,125	\$218,950	\$218,950	\$7,825	3.7%
	Equipment	\$1,300	\$5,500	\$1,200	\$1,200	(\$4,300)	-78.2%
	Total	\$616,705	\$747,986	\$810,432	\$802,232	\$54,246	7.3%
630	<u>Recreation Commission</u>						
	Personnel	\$179,178	\$202,564	\$221,505	\$221,073	\$18,509	9.1%
	Expenses	\$49,886	\$39,710	\$44,865	\$42,515	\$2,805	7.1%
	Total	\$229,064	\$242,274	\$266,370	\$263,588	\$21,314	8.8%
650	<u>Nelson Library & Park</u>						
	Personnel	\$16,341	\$17,500	\$20,200	\$20,200	\$2,700	15.4%
	Expenses	\$7,727	\$11,900	\$13,500	\$13,150	\$1,250	10.5%
	Equipment	\$0	\$0	\$1,000	\$1,000	\$1,000	N/A
	Total	\$24,068	\$29,400	\$34,700	\$34,350	\$4,950	16.8%
710	<u>Retirement of Debt</u>						
	Expenses	\$2,435,000	\$2,495,000	\$2,891,965	\$2,916,965	\$421,965	16.9%
	Total	\$2,435,000	\$2,495,000	\$2,891,965	\$2,916,965	\$421,965	16.9%
750	<u>Debt Interest</u>						
	Expenses	\$1,429,256	\$1,341,707	\$1,594,242	\$1,550,830	\$209,123	15.6%
	Total	\$1,429,256	\$1,341,707	\$1,594,242	\$1,550,830	\$209,123	15.6%
	<u>Non-Appropriated Expenses</u>						
	Expenses	\$3,489,996	\$3,490,055	\$3,449,999	\$3,449,999	(\$40,056)	-1.1%
	Total	\$3,489,996	\$3,490,055	\$3,449,999	\$3,449,999	(\$40,056)	-1.1%
	TOTAL	\$56,403,593	\$58,801,128	\$62,525,886	\$61,662,139	\$2,861,010	4.9%

ARTICLE 6. FUND FY19 CAPITAL EXPENDITURE BUDGET

To see if the Town will vote to appropriate a sum of money from free cash, and transfer a sum of money from available sources, for the purposes of funding the FY19 Capital Expenditure Budget, said sum to be spent under the direction of the Board of Selectmen and Town Administrator, or take any other action relative thereto.

Submitted by: Town Administrator

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 6.

Finance Committee recommends passage of Warrant Article 6 as written.

This warrant article transfers a sum of 918,542.00 from Free Cash to fund the list of capital improvements listed below.

NOTES

FY19 CAPITAL IMPROVEMENT PLAN

DEPT	PROJECT	COST	Funding Source
FIRE			
	Fire-rescue Lease*	\$130,542	Free Cash
PUBLIC WORKS			
	<u>Replace Truck #26 (F-450) with Plow</u>	\$71,000	Free Cash
RECREATION			
	Major Appliance Replacement	\$18,000	Free Cash
	Boathouse/Snack Bar Roof/Repairs	\$23,000	Free Cash
ELECTION & REGISTRATION			
	<u>Codification Services for By-Laws</u>	\$18,500	Free Cash
GENERAL GOVERNMENT			
	F-250 Pickup Truck with Plow	\$40,000	Free Cash
	Handicap Ramps	\$75,000	Free Cash
FIRE DEPARTMENT			
	<u>Replace Forestry 1- Military Chassis</u>	\$100,000	Free Cash
	<u>Replace Car 1 – Ford Expedition</u>	\$60,000	Free Cash
	Total Town	\$536,042	From Free Cash
SCHOOLS			
	Univents*	\$69,500	Free Cash
	<u>Create Life Skills Class Room – GMS</u>	\$48,000	Free Cash
	<u>SpED Van</u>	\$55,000	Free Cash or Grant
	<u>Tech Hardware/Infrastructure</u>	\$130,000	Free Cash
	<u>Install/Repair Sidewalk SGES</u>	\$24,000	Free Cash
	<u>HVAC/Plumbing Repairs</u>	\$56,000	Free Cash
	Total Schools	\$382,500	From Free Cash
TOTAL		\$918,542	

The total amount spent on capital improvements is in line with historical annual spending on capital improvements. The list of items was vetted and prioritized with budget requestors by the Town Administrator. The proposed list was provided by the Town Administrator and was reviewed and approved by the Capital Improvement Planning Committee. Subsequent to approval by CIPC, the School Department requested and was granted approval to remove a hot water heater \$42,000 and a tractor \$14,000 and add \$56,000 for HVAC/plumbing repairs.

ARTICLE 7. TRANSPORTATION BOND BILL

To see if the Town will vote to appropriate a sum of money for State-Aid Highway purposes, as requested by the Board of Selectmen, to be reimbursed from the Commonwealth under the provisions of the Transportation Bond Bill, so-called, and amendments thereto, for roadway construction, reconstruction and improvements, including surface treatments and other work incidental to the above, or take any other action relative thereto.

Submitted by: Town Administrator

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 7.

Finance Committee recommends passage of Article 7 in the amount of \$500,906.00.

This article allows the Town to receive Chapter 90 funds as a reimbursement for projects accepted by the provisions of the Transportation Bond Bill. The spending of these funds is under the direction of the Board of Selectmen.

ARTICLE 8. AUTHORIZE BOARD TO ACCEPT & ENTER INTO CONTRACTS

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contracts for the expenditure of any funds allotted by the Commonwealth of Massachusetts for construction, reconstruction, or improvements to public roads, or take any other action relative thereto.

Submitted by: Town Administrator

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 8.

Finance Committee recommends passage of Article 8 as written.

This article allows the Board of Selectmen to conduct routine Town business.

ARTICLE 9A. REAUTHORIZE REVOLVING ACCOUNTS

To see if the Town will vote to amend Chapter 20 of the Town of Grafton General Bylaws by adding a new Article 39 to establish and authorize revolving funds for use by certain Town departments, boards, committees, agencies or officers under G.L. c. 44, § 53E½, in the Town of Grafton as follows:

ARTICLE 39 REVOLVING FUNDS

Section 1. Purpose.

- a. This by-law establishes and authorizes revolving funds for use by Town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges, or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under, and governed by, General Laws Chapter 44, § 53E½.

Section 2. Expenditure Limitations.

- a. A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:
 - (i) Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund [, except for those employed as school bus drivers²].
 - (ii) No liability shall be incurred in excess of the available balance of the fund.
 - (iii) The total amount spent during a fiscal year shall not exceed the amount authorized by Town meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the select board and finance committee.

Article 9A Reauthorize Revolving Accounts continued

Section 3. Interest.

- a. Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.

Section 4. Procedures and Reports.

- a. Except as provided in General Laws Chapter 44, § 53E½ and this by-law, the laws, charter provisions, by-laws, rules, regulations, policies or procedures that govern the receipt and custody of Town monies, and the expenditure and payment of Town funds, shall apply to the use of a revolving fund established and authorized by this by-law. The Town accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund, and the balance available for expenditure in the regular report that the Town accountant provides the department, board, committee, agency or officer on appropriations made for its use.

Section 5. Authorized Revolving Funds.

This Table establishes:

- a. Each revolving fund authorized for use by a town department, board, committee, agency or officer;
- b. The department or agency head, board, committee or officer authorized to spend from each fund;
- c. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the town accountant;
- d. The expenses of the program or activity for which each fund may be used;
- e. Any restrictions or conditions on expenditures from each fund;
- f. Any reporting or other requirements that apply to each fund, and
- g. The fiscal years that each fund shall operate under this by-law.

Board/Department/Officer authorized to expend:	Revenue Source	Funds may be expended only for:	FISCAL YEARS
Town Administrator	Rent and Utilities	One Grafton Common maintenance	Fiscal Year 2019 and subsequent years
School Department	State and Federal Grants	Staff Development Workshops	Fiscal Year 2019 and subsequent years
School Department	Tuition Payments	Early Childhood Programs	Fiscal Year 2019 and subsequent years
School Department	Out of district fees	Out of district transportation	Fiscal Year 2019 and subsequent years

School Department	Sale of Surplus	Education Tablets & Laptops	Fiscal Year 2019 and subsequent years
Council on Aging	Ridership fees	Elder Bus Transportation	Fiscal Year 2019 and subsequent years
Conservation Commission	Filing Fees	Expenses related to duties	Fiscal Year 2019 and subsequent years
Fire Department	Inspection Fees	Fire Sprinkler System Review	Fiscal Year 2019 and subsequent years
Board of Health	Medicare Part 855B	Vaccine Administration	Fiscal Year 2019 and subsequent years
Board/Department/Officer authorized to expend:	Revenue Source	Funds may be expended only for:	FISCAL YEARS
Board of Health	Community Nursing Gift Account	CPR and Sharps Containers	Fiscal Year 2019 and subsequent years
Board of Health	Tufts Biomedical Inspections	Inspections at Tufts University	Fiscal Year 2019 and subsequent years
Board of Health	Septic Plan Review	Central MA Regional Health Alliance Septic Plan Review	Fiscal year 2019 and subsequent years
Board of Health	Soil Testing	Central MA Regional Health Alliance Soil Testing	Fiscal year 2019 and subsequent years
Board of Health	Well Review	Central MA Regional Health Alliance Well Review	Fiscal year 2019 and subsequent years
South Grafton Community House	Rental fees	Maintenance and upkeep	Fiscal Year 2019 and subsequent years

Library	Lost Book fees	Replacement of materials	Fiscal Year 2019 and subsequent years
Council on Aging	Program Fees	Program Funding	Fiscal Year 2019 and subsequent years
Conservation Commission	Storm Water Bylaw	Expenses for Administration	Fiscal Year 2019 and subsequent years
Library	User fees	Replenishing materials	Fiscal Year 2019 and subsequent years

Or take any other action relative thereto.

Submitted by: Town Administrator

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 9A.

The Finance Committee recommends passage of Article 9A as written.

This article satisfies the requirements of the Town of Grafton's General By-Laws to establish and authorize revolving funds.

ARTICLE 9B. AUTHORIZE SPENDING LIMITS FOR REVOLVING ACCOUNTS

To see if the Town will vote to authorize the total expenditures for the following revolving funds pursuant to G.L. c44 Section 53E ½ for the fiscal year beginning July 1, 2018, to be expended in accordance with the bylaws heretofore approved.

Board/Department/Officer authorized to expend:	Spending Limit
Town Administrator	\$200,000
School Department	\$10,000
Board/Department/Officer authorized to expend:	Spending Limit
School Department	\$200,000
School Department	\$50,000
School Department	\$50,000
Council on Aging	\$35,000
Conservation Commission	\$25,000
Fire Department	\$10,000
Board of Health	\$20,000
Board of Health	\$5,000
Board of Health	\$10,000
Board of Health	\$20,000
Board of Health	\$20,000

Board of Health	\$5,000
South Grafton Community House	\$20,000
Library	\$5,000
Council on Aging	\$35,000
Conservation Commission	\$10,000
Library	\$10,000

or take any other action relative thereto.

Submitted by: Town Administrator

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 9B.

Finance Committee recommends passage of Article 9B as written.

This is an annual reauthorization of revolving accounts with the listing of spending limits.

ARTICLE 10. SPECIAL EDUCATION RESERVE FUND

To see if the Town will vote to accept the provisions of Chapter 40, Section 13E, of the General Laws to create a Special Education Reserve Fund, consistent with the vote of the Grafton School Committee, for future payments of unanticipated or unbudgeted costs of special education, or out-of-district tuition or transportation, provided, however, that the monies in such fund shall be expended only with the approval of the School Committee and the Board of Selectmen, or take any other action relative thereto.

Submitted by: School Department

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 10.

Finance Committee recommends passage of Article 10 as written.

This article will provide a Special Education Stabilization fund to assist in defraying the cost of unforeseen special education expense.

ARTICLE 11. TRANSFER OF FUNDS TO SPECIAL EDUCATION RESERVE FUND

To see if the Town will vote to transfer a sum of money from available sources to the Special Education Reserve Fund, or take any other action relative thereto.

Submitted by: School Department

The Special Education fund can be withdrawn from with permission from the School Committee and Board of Selectmen. Town Meeting approval is not needed.

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 11.

Finance Committee recommends passage of Article 11 in the amount of \$300,000.00.

Finance Committee supports the creation of a Special Education Stabilization Account to allow the School Committee to provide unexpected mandated Special Education expenses.

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ARTICLE 12. FIRE DEPARTMENT INSURANCE SUPPLEMENT

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the purposes of funding the Fire Department Insurance Supplement established under Article 15 of the March 16, 1987, Special Town Meeting, which is used for the purposes of paying not more than 75.00% of a firefighter's gross pay in case of injury while on duty as specified in Article 15 of the March 16, 1987, Special Town Meeting, or take any other action relative thereto.

Submitted by: Town Administrator

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 12.

Finance Committee recommends passage of Article 12 as written in the amount of \$1,000.00.

It is important that the Town protect the wages of our Call Fire Department fire fighters in case of injury while in service to the Town.

ARTICLE 13. AUTHORIZE TREASURER/COLLECTOR TO BORROW MONEY

To see if the Town will vote to authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2018, in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and amendments thereto, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, and amendments thereto, or take any other action relative thereto.

Submitted by: Town Administrator

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 13.

Finance Committee recommends passage of Article 13 as written.

This article allows the Treasurer/Collector to conduct routine Town business.

ARTICLE 14. AUTHORIZATION TO BORROW FOR CABLE STUDIO

To see if the Town will vote to appropriate a sum of money to fund the construction and renovation of a new Grafton Cable Studio, to be located at 26 Providence Road, Grafton, Massachusetts, including all costs incidental or related thereto; to determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action relative thereto.

Submitted by: Town Administrator

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 14.

Finance Committee recommends passage of Article 14.

This article is funded out of proceeds from the local cable TV access charge of 5% of your cable bill. While the current contract will expire in 2020, we expect similar terms to exist in the coming five year renewal agreement.

ARTICLE 15. UNEMPLOYMENT COMPENSATION

To see if the Town will vote to raise and appropriate \$145,000, said sum to be added to the Unemployment Compensation Account, for the purposes of paying Unemployment Compensation expenses of the Town, or take any other action relative thereto.

Submitted by: Town Administrator

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 15.

Finance Committee recommends passage of Article 15 in the amount of \$145,000.00.

This article allows funds to be added to the Unemployment Compensation Account.

ARTICLE 16. FUNDING FOR TRANSPORTATION SERVICES FROM WRTA

To see if the Town will vote to authorize the Board of Selectmen to request the funding of transportation services from the WRTA, and to contract for and provide elderly bus services for the Town of Grafton for the period of July 1, 2018, through June 30, 2019, or take any other action relative thereto.

Submitted by: Town Administrator

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 16.

Finance Committee recommends passage of Article 16 as written.

This article is an annual authorization to request FY19 WRTA funding of transportation services.

ARTICLE 17. SALE OF SURPLUS PROPERTY

To see if the Town will vote to authorize the Board of Selectmen, pursuant to Article 4, Section 9, of the Town By-Laws, to sell certain items under such terms and conditions as it deems appropriate, or take any other action relative thereto.

Submitted by: Town Administrator

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 17.

Finance Committee opposes passage of Article 17.

It is the understanding of the Finance Committee that this article will be passed over since there are no items to sell at this time.

ARTICLE 18. CPC – ADMINISTRATIVE RESERVE

To see if the Town will vote to appropriate the sum of \$24,000 from the fiscal year 2019 Community Preservation Fund Balance for CPC Purposes, for the purpose of funding the operating budget of the Community Preservation Committee, or take any other action relative thereto.

Submitted by: Community Preservation Committee

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 18.

Finance Committee recommends passage of Article 18 as written.

This article is a required transfer of funds from Community Preservation Committee (CPC) revenues into an Operating budget account. This is necessary for the CPC to conduct routine business in FY19.

ARTICLE 19. CPC – PELL FARM BOND PAYMENT

To see if the Town will vote to appropriate the sum of \$82,350 from the Community Preservation Open Space Reserve account, for the purpose of making the ninth interest and principle payment on the \$1.2 million bond issued for the purchase of the Pell Farm property, or take any other action relative thereto.

Submitted by: Community Preservation Committee

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 19.

Finance Committee recommends passage of Article 19.

This article authorizes the CPC to make the FY19 principal and interest payment on the bond issued for the Pell Farm property. Finance Committee understands that the article should read that this is the 10th payment made towards the 20 year bond commitment.

ARTICLE 20. CPC – GRAFTON TOWN HOUSE BOND PAYMENT

To see if the Town will vote to appropriate the sum of \$73,350 from the Community Preservation Historic Preservation Reserve account, for the purpose of making the third interest and principle payment on the \$1.1 million bond issued for the renovation of the Grafton Town House, or take any other action relative thereto. Submitted by: Community Preservation Committee

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 20.

Finance Committee recommends passage of Article 20 in the amount of \$73,350.00

This article authorizes the CPC to make the FY19 principal and interest payment on the \$1.1 million bond issued for the renovation of the Grafton Town House. Finance Committee understands that the article should read that this is the 4th payment made towards the 20 year bond commitment.

ARTICLE 21. CPC – AFFORDABLE HOUSING TRUST

To see if the Town will vote to transfer the sum of \$48,567 from the CPA Affordable Housing Reserve account to the Grafton Affordable Housing Trust, with such funds to be used in accordance with the CPA guidelines for community housing, or take any other action relative thereto.

Submitted by: Community Preservation Committee

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 21.

Finance Committee recommends passage of Article 21 as written.

This article transfers the funds to the Affordable Housing Trust.

ARTICLE 22. CPC – INSTITUTE WOODS RECREATION TRAIL FEASIBILITY STUDY

To see if the Town will vote to appropriate the sum of \$14,000 from the CPC Undesignated Fund Balance account, for the purpose of the Institute Woods Recreation Trail Feasibility Study, or take any other action relative thereto. Submitted by: Community Preservation Committee

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 22.

Finance Committee recommends passage of Article 22 in the amount of \$14,000.00.

This article transfer funds to the Feasibility Study for the creation of the Institute Woods Recreation Trail which will provide an additional walking trail for Grafton and will create an emergency exit for North St. School.

ARTICLE 23. FIRE DEPARTMENT RETIREMENT ACCOUNT

To see if the Town will vote to transfer a sum of money from Fire Department Personnel Services to fund the Fire Department Retirement account, or to take any other action relative thereto.

Submitted by: Town Administrator

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 23.

Finance Committee recommends passage of Article 23 as written in the amount of \$6,000.00.

This article transfers funds from the Fire Department Personnel account to fund the Fire Department Retirement account to compensate Fire Department Personnel who are retiring.

ARTICLE 24. FIRE HYDRANTS– GRAFTON WATER DISTRICT

To see if the Town will vote to accept the following hydrants from the Grafton Water District,

- #682 Powerline Drive
- #683 25 Trinity Avenue
- #686 Willard Road

or take any other action relative thereto.

Submitted by: Town Administrator

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 24.

Finance Committee recommends passage of Article 24 as written.

This article provides acceptance of additional hydrants to the Town's hydrants list from the Grafton Water District

ARTICLE 25. PROPOSED AMENDMENTS TO THE GRAFTON ZONING BY-LAW

To see if the Town will vote to amend ZBL Section 5.10.2. Definitions, within Section 5.10 entitled Medical Marijuana and Marijuana Establishments of the Zoning By-Laws by amending and/or adding definitions as follows (deletions by strikethrough and insertions by underline):

Cannabis Control Commission (CCC) Regulations: Regulations promulgated by the Cannabis Control Commission filed on March 9, 2018 and effective on March 23, 2018 under 935 CMR 500.000 as may be amended from time to time.

Independent Marijuana Testing Laboratory: A laboratory that is licensed by the Commission and is: (i) accredited to the most current version of the International Organization for Standardization 17025 (ISO/IEC 17025:2017) by a third-party accrediting body that is a signatory of the International Laboratory Accreditation Accrediting Cooperation ~~with a~~ mutual recognition arrangement, or that is otherwise approved by the Commission; (ii) independent financially from any Medical Marijuana Treatment Center (RMD), Marijuana Establishment or ~~any licensee or marijuana establishment~~ for which it conducts a test; and (iii) qualified to test cannabis or marijuana in compliance with 935 CMR 500.160 and M.G.L. c. 94C, Section 34.~~regulations promulgated by the Commission pursuant to this chapter~~

Marijuana Establishment: a Marijuana Cultivator, Craft Marijuana Cooperative, Independent Testing Laboratory, Marijuana Product Manufacturer, Marijuana Retailer, Marijuana Research Facility, Marijuana Transporter, or any other type of licensed marijuana-related businesses, except a medical marijuana treatment center.

Marijuana Cultivator: an entity licensed to cultivate, process, and package marijuana, ~~to deliver marijuana to marijuana establishments,~~ and to transfer marijuana to other marijuana establishments, but not to consumers. A Craft Marijuana Cooperative is a type of Marijuana Cultivator.

Marijuana Retailer (MR): an entity licensed to purchase and transport ~~deliver~~ cannabis or marijuana product ~~and marijuana products~~ from Marijuana Establishments and to ~~deliver~~, sell, or otherwise transfer this product ~~marijuana and marijuana products~~ to Marijuana Establishments and to consumers; and from offering cannabis or marijuana products for the purpose of on-site social consumption on the premises of a Marijuana Establishment.

Marijuana Transporter: an entity, not otherwise licensed by the Commission, that is licensed to purchase, obtain, and possess cannabis or marijuana product solely for the purpose of transporting, temporary storage, sale and distribution to Marijuana Establishments, but not to consumers. Marijuana Transporters may be an Existing Licensee Transporter or Third-Party Transporter.

Marijuana Microbusiness: a co-located Marijuana Establishment that can be either Marijuana Cultivator or Product Manufacturer or both (up to 5,000 square feet), in compliance with the operating procedures for each license. A Microbusiness that is a Marijuana Product Manufacturer may purchase no more than 2,000 pounds of marijuana per year from other Marijuana Establishments.

ARTICLE 25. PROPOSED AMENDMENTS TO THE GRAFTON ZONING BY-LAW continued

Research Facility means an entity licensed to engage in research projects by the Commission.

Marijuana Standards Testing Laboratory: an entity that would otherwise qualify to be an independent testing laboratory but instead performs blind tests to verify the results of an independent testing laboratory at the request of the Commission.

or take any other action relative thereto.

Submitted by: Planning Board

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 25.

Finance Committee recommends passage of Article 25 as written.

Finance Committee concurs with the vote of the Planning Board to recommend that this article aligns the definitions of Independent Marijuana Testing Laboratory, Marijuana Establishment, Marijuana Cultivator, Marijuana Retailer, Marijuana Microbusiness, Research Facility, and Marijuana Standards Testing Laboratory with current state regulations.

ARTICLE 26. PROPOSED AMENDMENTS TO THE GRAFTON GENERAL BY-LAW

To see if the Town will vote to amend ZBL Section 9.4. Permitted Uses of the Zoning By-Laws by adding a new Section 9.4.F to permit Marijuana Testing Facilities and Laboratories as a permitted use as indicated by within the Campus Development Overlay District as follows:

9.4.F. Independent Marijuana Testing Laboratory, Marijuana Standards Laboratory, Marijuana Research Facility, as defined in Section 5.10.2 of the Zoning By-laws. or take any other action relative thereto.

Submitted by: Planning Board

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 26.

Finance Committee recommends passage of Article 26.

Finance Committee concurs with the vote of the Planning Board to recommend that this article allows an Independent Marijuana Testing Laboratory in the Campus Development Overlay District under the same conditions as other types of business in that district.

NOTES

ARTICLE 27. PROPOSED AMENDMENTS TO THE GRAFTON ZONING BY-LAW

To see if the Town will vote to amend ZBL Section 3.2.3.1, Use Regulation Table of the Zoning By-Laws, to add the following uses as follows:

PRINCIPAL USES

DISTRICTS

Business Uses	A	R40	R20	RMF	NB	CB	I	OLI	VMU	FP	WSPO
33. <u>Marijuana Microbusiness</u>	N	N	N	N	N	N	S	S	N	-	---
34. <u>Marijuana Research Facility</u>	N	N	N	N	N	N	S	S	N	-	---
35. <u>Marijuana Standards Testing Laboratory</u>	N	N	N	N	N	N	S	S	N	-	---
36. <u>Marijuana Transporter</u>	N	N	N	N	N	N	S	S	N	-	---

N = Prohibited S = Special Permit

or take any other action relative thereto.

Submitted by: Planning Board

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 27.

Finance Committee recommends passage of Article 27.

Finance Committee concurs with the Planning Board to recommend that this article adds to the Use Table four types of marijuana-related businesses recognized by state regulations that were not previously in the Use Table.

NOTES

ARTICLE 28. PROPOSED AMENDMENTS TO THE GRAFTON ZONING BY-LAW

To see if the Town will vote to amend ZBL Section 4.2.5 Special Cases of the Zoning By-Laws by adding a new Section 4.2.5.3 to permit shared parking through the issuance of a special permit as follows:

4.2.5.3 Shared Parking. Shared parking is the approved use of the same off-street parking spaces for two or more uses where peak parking demand of the different uses occurs at different times of the day, or, where various uses are visited without moving the automobile; and, where the division of parking spaces is a net decrease from the combined total of each use's individual off-street parking requirements, if required separately.

4.2.5.3.1 Requirements and Criteria. Shared parking arrangements are subject to review and approval by the Planning Board subject to the following requirements and criteria:

- a. Submission of a reciprocal agreement executed by the owners and operators of the different sources or uses ensuring the long-term joint use of such shared parking, and defining the terms upon which the parking is shared;
- b. If required by the Planning Board information concerning the following may be requested:
 1. the hours of operation and parking demand for each use;
 2. the hours of peak demand for parking;
 3. a description of the character of the land use and the parking patterns of adjacent uses;
 4. an estimate of the anticipated turnover in parking space use over a 24-hour period of time;
 5. a site plan showing all proposed parking spaces, including the shared use spaces in the lot and the walking distance to the uses sharing the lot; and
 6. any other information concerning parking deemed necessary by the Planning Board to render a decision.

or take any other action relative thereto.

Submitted by: Planning Board

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 28.

Finance Committee recommends passage of Article 28.

Finance Committee concurs with the vote of the Planning Board to recommend that this article adds a provision for shared parking by Special Permit in all zones; shared parking is currently only in the Village Mixed Use district.

ARTICLE 29. PROPOSED AMENDMENTS TO THE GRAFTON ZONING BY-LAW

To see if the Town will vote to amend the following sections Zoning By-Laws (ZBL) by deleting references to the size and number of documents submitted to applicable permitting boards and by adding language stating the size and number of copies to be provided on application forms as follows (deletions in ~~strikethrough~~, new language underlined):

Section 1.3.3.3.d.) Site Plan Review

1.3.3.3.d.) A Site Plan prepared by a professional architect or registered professional engineer, at a scale of one inch equals forty feet (1" = 40'), or at such other scale as may be necessary to show all detail clearly and accurately. Sheet sizes shall not exceed twenty-four inches by thirty-six inches (24" x 36"), and shall not be less than eleven inches by seventeen inches (11" x 17"). If multiple sheets are used they shall be accompanied by an index sheet showing the entire parcel at an appropriate scale. The application and number of copies shall be as specified on a form provided by the Planning Board. ~~If the plans submitted are 11" x 17" in size, a total of twenty-five (25) copies of the plans shall accompany the application. If the plans prepared exceed 11" x 17" in size, a total of five (5) copies of such plans and twenty (20) sets of reduced-size copies (11" x 17") shall be submitted.~~ The Plan shall include the following information.

ARTICLE 29. PROPOSED AMENDMENTS TO THE GRAFTON ZONING BY-LAW continued

Section 5.1 Special Regulations, General

5.1. Procedures Requiring Site Plans - Applicants for Special Permits for uses so designated in Section 3.2 shall submit the application and number of copies as specified on a form provided by the special permit granting authority. ~~ten (10) copies of an application and a site plan to the special permit granting authority.~~ Applicants for multi-family and flexible development are encouraged to pursue Pre-Application Review prior to the formal application stage, which requires detailed plans.

Section 5.3.4.b.) Special Regulations, Major Residential Development

5.3.4.b.) Applicants for Major Residential Special Permits shall file with the appropriate number of copies as specified on a form, provided by the Planning Board, ~~Town Clerk one (1) copy, and with the Planning Board twelve (12) copies (unless a lesser number of copies is allowed by specific vote of the Planning Board),~~ of and the following documents, which shall have been prepared by an interdisciplinary team including a registered land surveyor, a registered professional engineer, and a registered landscape architect

Section 10.7.C.4.) Fisherville Smart Growth Overlay District, Application for Plan Approval:

10.7.C.4.) A Site Plan prepared by a professional architect or registered professional engineer, at a scale of one inch equals forty feet (1" = 40'), or at other scale as may be necessary to show all detail clearly and accurately. Sheet sizes shall not exceed twenty-four inches thirty-six (24" x 36"), and shall not be less than eleven inches by seventeen inches (11" x 17"). If multiple sheets are used they shall be accompanied by an index sheet showing the entire parcel at an appropriate scale. The application and number of copies shall be as specified on a form provided by the Planning Board. ~~If the plans submitted are 11" x 17" in size, a total of twenty five (25) copies of the plans shall accompany the application. If the plans prepared exceed 11" x 17" in size, a total of five (5) copies of such plans and twenty (20) sets of reduced-size copies (11" x 17") shall be submitted.~~

Section 10.8.A. Fisherville Smart Growth Overlay District, Procedures, Filing

10.8.A Filing: An applicant for Plan Approval shall file the application and all required submittals with the Town Clerk and shall also file with the PAA, the appropriate number of copies and supplemental documents as specified on a form provided by the Planning Board. ~~forthwith 20 copies of the application and the other required submittals with the PAA including notice of the date of filing with the Town Clerk.~~

Section 13.8.A. North Grafton Transit Village Overlay District Procedures, Filing

13.8.A. Filing: An applicant for Plan Approval shall file the application and all required submittals with the Town Clerk and shall also file with the PAA, the appropriate number of copies and supplemental documents as specified on a form provided by the Planning Board. ~~forthwith 20 copies of the application and the other required submittals with the PAA including notice of the date of filing with the Town Clerk.~~ or take any other action relative thereto.

Submitted by: Planning Board

Recommendation of the Finance Committee for the Annual Town Meeting Warrant Article 29.

Finance Committee recommends passage of Article 29.

Finance Committee concurs with the vote of the Planning Board to recommend that this article removes from the Zoning By-Law the details of the number and format of copies of submission materials, allowing the Planning Board more flexibility to specify those details as technology evolves. If this article is passed, the Planning Board will develop a form to specify the size, format, and number of copies to be submitted.


And you are directed to serve this Warrant by posting up an attested copy thereof in some conspicuous place in each of the precincts of the Town at least fourteen days before said meeting.

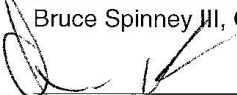
Hereof fail not and make due return of this Warrant, with your doings thereon to the Town Clerk, at the time and place of meeting as aforesaid.

Given under our hands this 12th day of April in the year of our Lord Two Thousand Eighteen.

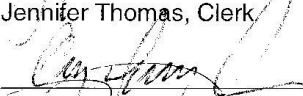
BOARD OF SELECTMEN

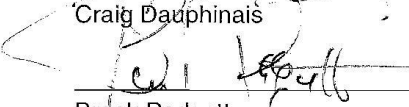
TOWN OF GRAFTON


Bruce Spinney III, Chairman


Sargon Hanna, Vice Chairman


Jennifer Thomas, Clerk


Craig Dauphinais


Brook Padgett

A TRUE COPY,
ATTEST:

April 12, 2018

I have complied with the requirements of the above Warrant and with the Town of Grafton By-Laws by posting an attest copy of the Warrant in some conspicuous place in each of the precincts of the town on the above date.


Constable of Grafton